

Northwest College Peer Tutoring Center

Chicago Formatting Guide

Chicago Formatting Example: Cover Page

The diagram illustrates the layout of a Chicago-style cover page. It is enclosed in a large rectangular border. On the left side, there are two green brackets pointing to the title and author information sections. The top section contains the title and subtitle, with orange boxes indicating their placement. The bottom section contains the author's name, course name, professor's name, and due date, also with orange boxes indicating their placement. The text is centered and double-spaced.

Centered, Double-spaced, Bolded, About 1/3 down the page

A Deal Gone Wrong: Title of Your Paper

Faustian Deals in Twentieth-Century Literature Subtitle

Centered, Double-spaced, Plain text

Anne Veldt Your First and Last Name

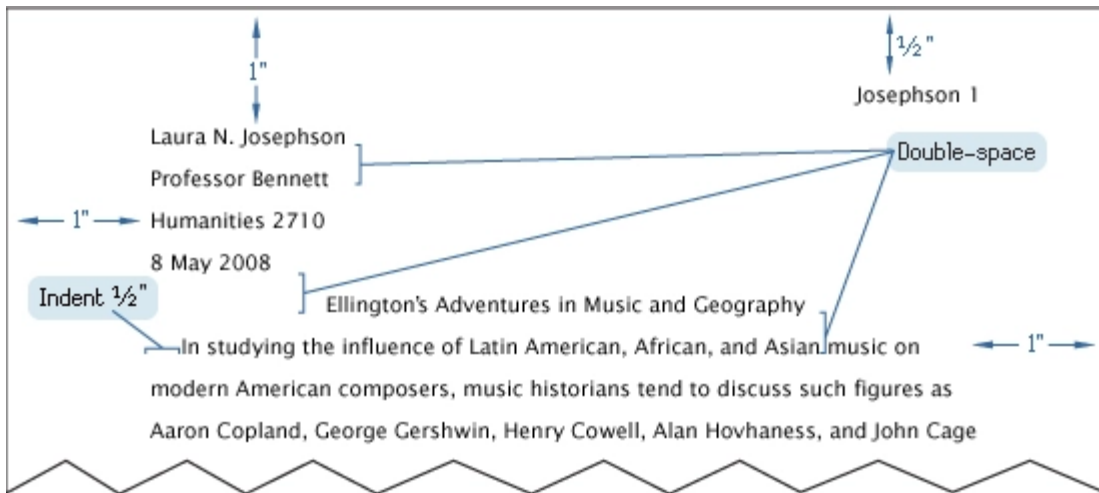
English 401: Modern Reinterpretations of Classic Literature Class or Course Name

Professor Reid Teacher's Name

April 16, 2020 Date paper is due

Only include a cover page if specifically required

Chicago Formatting Example: First/Introduction Page



If there is a cover page, names and date block are not necessary on the first page

Chicago Formatting Example: Citation Information

All references in Chicago style bibliography are arranged alphabetically based on the author's last names. If the author is unknown, sort sources by title first word. sources should be formed alphabetically

Author1 and Author2. "Title of Webpage." Name of website. Month Day, Year. URL.

When using any web source, always make sure that they are acceptable and within academic rules. In most cases, Wikipedia and alike are not allowed!

For unknown publishing date, use latest website update or access day.

An URL should be added. When citing first note, provide all identifying information same as in Bibliography page.

Note formatting:

1 First Last name, Book (Publication: Publisher, Publication year), page number.

Footnotes should be placed at the bottom, corresponding to where sources can be found in original text. Use same numbers for each referencing, as used in Bibliography.

In Notes, only first line has an indent.

Chicago Formatting Example: In Text Citation & Footnote Citation



Note number →

The concept of perceived hate has also been in the spotlight for a long time. A lot of international students are over-sensitive and perceive rejection in the verbal and non-verbal communication and behavior of their peers.¹ Underutilization of skills, a negative attitude, lack of sensitivity of different values and cultures are generally taken very personally and affect the well-being of the students. Social connectedness is something that can be maintained by the student himself. After coming to a new place, with a completely different environment than they have been in

Footnote →

1. Daya Sandhu and Asrabadi Badiolah, "Development of an Acculturative Stress Scale for International Students: Preliminary Findings," *Psychological Reports* 75, no. 1 (August 1994): 435-448, <https://doi.org/10.2466/pr0.1994.75.1.435>.

The diagram shows a paragraph of text with a note number '1' in a box. An arrow labeled 'Note number' points to the box. Below the paragraph, a horizontal line is followed by a footnote. An arrow labeled 'Footnote' points to the footnote text.

Bibliography entry →

8

Bibliography

Sandhu, Daya, and Asrabadi Badiolah. "Development of an Acculturative Stress Scale for International Students: Preliminary Findings." *Psychological Reports* 75, no. 1 (August 1994): 435-448. <https://doi.org/10.2466/pr0.1994.75.1.435>.

The diagram shows a bibliography entry. An arrow labeled 'Bibliography entry' points to the text. The page number '8' is in the top right corner. The word 'Bibliography' is centered above the entry.

Chicago Formatting Example: Bibliography Page



Bibliography is single spaced

All Bibliography resources need to be listed by author's last name A-Z (C, K, R, U)